

## TEACHER'S ACTIVITY REPORT 2021 - 2022.

**FACULTY: Taruna      DEPARTMENT FLC      IQAC ACTIVITY No: SVC/2021-22/FLC-SPD/1**

<b>NAME OF THE ACTIVITY: Spanish Diploma</b>			
<b>DATE</b>	<b>FACULTY</b>	<b>DEPARTMENT/COMMITTEE</b>	<b>COORDINATOR NAME</b>
	Taruna	Spanish Diploma	Dr. Namita Pandey
<b>TIME</b>	<b>VENUE</b>	<b>NUMBER OF PARTICIPANTS</b>	<b>NATURE:</b>
	SVC	16	<b>Outdoor/Indoor</b>
<b>SUPPORT/ASSISTANCE:</b>	Mr. Anshul		

### BRIEF INFORMATION ABOUT THE ACTIVITY (CRITERION NO. - 1 ):

<b>TOPIC/SUBJECT OF THE ACTIVITY</b>	
<b>OBJECTIVES</b>	This course is for students who already have an intermediate level of Spanish and want to continue their learning. It deepens and extends their existing knowledge of Spanish. Students will be able to comprehend the major concepts of complex texts dealing with both realistic and abstract issues, including technical writings, as long as they are relevant to the student's area of expertise. Students will be able to write clear and thorough texts on a wide range of topics, as well as argue their position on common issues. They can converse with native speakers with enough fluency and spontaneity that communication between both sides is effortless.
<b>METHODOLOGY</b>	The methodology adopted for teaching comprised lectures, activities, and audio-visual. A holistic approach was utilized to ensure that the courses are learned effectively and quickly enough to be applied in everyday situations within a few days of the commencement of the courses. Apart from the recommended, few additional Spanish books were done and sent in the classes to students to enhance their grammar. Latin American authors, writers, and poets like Gabriel García Márquez, Pablo Nerida, etc. were studied to understand the language and literature. Spanish movies like El Laberinto Del Fauno, Volver, etc., and music like Macarena, Me gustas tu, etc. were reviewed to convey the idea of the Spanish-speaking world, culture, and to boost their speaking abilities. Class assessments and oral exams were used to assess students continually. Various academic activities with an interdisciplinary focus were carried out throughout the sessions to cover a broad range of topics such as culture, society, politics, history, and literary and cultural studies of the Spanish regions. The common theoretical component was taught in English. <b>Prescribed Books</b> Español sin fronteras II, SGEL, 1997
<b>OUTCOMES</b>	After completing this course, you will be able to communicate about your experiences, wishes, events, and hopes, as well as convey your opinions or create clear plans concisely. Create short, logical writings on common topics or own interests. We complete almost Spanish language grammar in this course, such as present, past, and future tenses, all imperatives, subjunctives, articles & prepositions, adjectives, adverbs, and so on, a wide range of Spanish expressions, translation practices, both English to Spanish and Spanish to English, everyday speaking practices with new topics, sometimes group discussions and sometimes individual speaking practices, language accent and expressions, a lot of Spanish and Latin American culture and literature, industry knowledge, and where you may work after learning Spanish.

**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

Notice & Letters✓	<b>Student list of participation</b> ✓	<b>Activity report</b> ✓	<b>Photos</b>	Feedback form
<b>Feedback analysis</b>	News clip with details	Certificate✓	Any other	

IQAC Document No:	Criterion No: 1	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		



E-mail : [principal@svc.ac.in](mailto:principal@svc.ac.in)

Prof C. Sheela Reddy  
Principal

Off. : 011 - 2411 2196  
Off. : 011 - 2411 8590  
Fax : 011-2411 8535

Immediate/Out Today/E-mail/WhatsApp/

Ref No : SVC/Admn/2021/P/1668

28<sup>th</sup> July, 2021

## NOTIFICATION

**LAST DATE : 31<sup>st</sup> August, 2021**

**College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2021-2022:-**

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

### Eligibility Criteria

#### For Certificate Course

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-

I Post-graduate and above

II Graduate

III 10+2

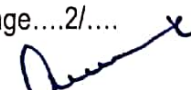
#### For Diploma Course

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to submit the certificate/degree for the same.

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Dr Namita Pandey  
Convener, Foreign Language Courses

  
Dr A.K. Chaudhary  
Convener, Admissions

  
C. Sheela Reddy  
Principal  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan  
New Delhi-110 021

## For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to submit the certificate/degree for the same.

### Admission Procedure

Online application form may be submitted along with the requisite fee. The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2021-2022, available on the college website ([www.svc.ac.in](http://www.svc.ac.in)) within the stipulated period.

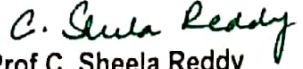
S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	<p>For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission through <u>merit only</u>.</p> <p>Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules.</p> <p>SC : Schedule Caste ST : Schedule Tribe PWD : Person with Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant</p>

**Mode of Payment of Application Fee:-** The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. **Please do not wait until the last day for the submission. Please complete the process well in time positively. The following steps may be followed for successful completion of the same:-**

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**LIST OF CERTIFICATES/DOCUMENTS REQUIRED**

**List of Certificates/Documents:-** The applicants shall be required to upload the following documents along with the preliminary online admission form: -

1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match with the certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match with the certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31<sup>st</sup> March, 2021, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014.
6. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31<sup>st</sup> March, 2021, as stipulated, will be required.
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those candidates who have passed senior secondary exam from outside Delhi
8. Upload a recent Photograph (without Signature or Stamp) and signature as per requirement on the online preliminary admission form.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website ([www.svc.ac.in](http://www.svc.ac.in)))
10. One identity proof issued by competent authority as notified by Government of India.
11. Self-attested copy of Passport & VISA (for Foreign Candidates).

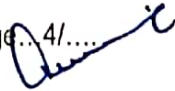
**Note:**


1. Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College upon completion of any physical verification that may be required at a later stage.

2. If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

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3. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

4. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.

**Course Fee :**

1. For **Certificate Course** : Rs 17,000/- (excluding University Examination Fee) PA.
2. For **Diploma/Advance Diploma Course** : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.


**Number of Seats :: 62 (Sixty Two)**


All Original Certificates/Documents, submitted by the candidate as per requirement, will be returned to the candidates only after verification by the concerned official (s) after signing the specified box on the Admission Form within due course of time. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted via email ([anshul@svc.ac.in](mailto:anshul@svc.ac.in))

  
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Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.



శ్రీ వేంకటేశ్వర కళాశాల  
Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhoola Kuan, New Delhi-110021

Ph.: 011-24112196, 24118590, Telefax : 011-24118535

principal@svc.ac.in

Mr. Arvind Giri  
Administrative Officer

Ref No. : SVC/Admn/2023/

Date : 03.01.2023

Provisional Cum Character Certificate

University Roll No. : 20079152007

This is to certify that Ms. Nimita Choudhary Daughter of Mr K N Choudhary and Mrs Nitha Choudhary who appeared from the College at the Diploma Course in German Language – I (One Year) Examination held by the University in Delhi in June/July, 2021 has been declared successful in the said Examination securing 157/300 Marks as per results announced by the University of Delhi.

Her date of birth as recorded in the College Register is 25.03.2000, Twenty Fifth March Two Thousand (in words).

Her conduct and character is Good. I wish her all success in life.

  
Administrative Officer

Received  
04/01/23

Sr. No.	Exam Flag	Course Code	Course Name	Exam Roll. No.	Name	Father's Name	Cat
1	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163001	AELISH KUMARI SHARMA	Uma Shankar sharma	GE
2	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163014	Aman Choudhary	Anil kumar choudhary	SC
3	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163002	Ambika	Pappu kumar	GE
4	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163003	Ashweta Kumari	Lal babu rai	OBC
5	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163004	Kanika	Padam Singh	GE
6	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163005	Kaushal Kumar Sharma	Saroj kumar sharma	OBC
7	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163006	Lipika Gupta	Mahesh Gupta	GE
8	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163007	Mohit	Virender Kumar	SC
9	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163015	Priyank Bhati	Sunil Bhati	OBC
10	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163008	Rahul yadav	Roop kishor	OBC
11	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163009	Ritika saini	Pradeep kumar saini	OBC
12	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163013	ROSHNI RAWAT	MOHAN SINGH RAWAT	GE
13	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163016	Shivam Chauhan	Sudhir Chauhan	OBC



14	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163010	Srishti negi	Ravinder singh negi	GE
15	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163011	Tarun vats	Rajbir	GE
16	CERTIFICATE_DIPLOMA	163	DIPLOMA IN SPANISH	21079163012	V. Swati	R. Varadharajan	GE



श्री वेङ्कटेश्वर कलाशाला

श्री वेङ्कटेश्वर कलाशाला

**Sri Venkateswara College**

(University of Delhi)

NAAC Grade A+

## **CERTIFICATE**

This is to certify that the **Diploma Course in Spanish Language** was successfully conducted from 09.11.2021 to 31.05.2022 by Foreign Language Department in the Online mode and its event report has been submitted to IQAC for records.

*Navit*  
Event In-Charge

*[Signature]*  
IQAC Coordinator  
Coordinator, IQAC  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

*C. Shula Reddy*  
Principal  
PRINCIPAL  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021